Health Support Planning Policy

The Rose Park Preschool is committed to protecting and supporting the health, safety and wellbeing of all children and students. An important part of our commitment is the following Health Support Planning Policy. This policy operates in partnership with families and their health services.

Parents are responsible for their children’s health care. Education and Children’s Services staff support children and students to develop safe self-development. Children and students also need to act in a caring and respectful manner towards their peers.


This covers support in the following areas:-

- First aid
- Infection and infestation management
- Supervision for safety related to health
- Personal Care
- Complex and invasive health care.

Parents:

It is the parent’s responsibility to inform the school about their child’s needs.

This means they will:-

- Provide health care information
- Monitor and review health care information yearly (earlier if necessary)
- Work with the doctor (or other clinician) to get written health care plans for staff supporting the child
- Try to get a plan that minimises interruption of the learning program
- Keep emergency contact information up-to-date
- Work with staff to complete a health support plan if necessary
- Provide medication with appropriate Medication Authority from a GP (with original Pharmacy label and delivered in a safe and secure manner)
- Provide and maintain your child’s health equipment (eg nappies, hearing aids)
- Work with staff to encourage children to develop independence and self management, in line with their age and stage of development
- Communicate any health-related issues with staff.

Children and Students:

- Follow their health support plan, for example take medication under supervision and undertake procedures
- Let a staff member know if they are hurt or feeling unwell
- Follow safe self-management practice

Staff:

- Follow worksite procedures
- Participate in training in line with health support planning responsibilities
- Be informed about children and students with identified health concerns- as described in the Health Care Plan
- Class teachers of students with Health Care Plans ensure that relevant staff are familiar with Health Care Plans
- Provide basic first aid in line with DECS training www.chess.sa.edu.au > Training
- Contribute to and follow Health Support Plans for children and students in their care
Maintain confidentiality

Make sure programmes including excursions are inclusive of health support plan requirements

Communicate any health-related issues with parents.

**Director:**

- Ensure families are informed about and supported to understand and participate in the health support planning process
- Identify and ensure access to the training required to meet the routine and emergency health support needs of children and students
- Ensure Health Support Plans are developed, implemented, monitored and routinely reviewed
- Ensure Occupational Health Safety and Welfare processes are inclusive of health support planning requirements
- Ensure Governing Council remains informed about this policy and its implementation

**Governing Council:**

- Inform, and be informed about, this policy
- Maintain confidentiality

**Volunteers:**

- Comply with policy – as informed/inducted by the worksite
- Maintain confidentiality

**District Office:**

- Provide support and expert advice regarding the health support planning process
- Provide advice about, and facilitate access to health support planning training and development.

This policy has been ratified by Rose Park Pre-School Governing Council 6th August 2007